

We recognise that we are in a very competitive market and that we must do anything to win new business; and retain existing business. However we expect our high quality service at highly competitive prices, coupled with our commitment to total customer satisfaction to win it for us.

We strictly adhere to the Bribery Act 2010 which came into force on 1st July 2011. This Act creates a new offence under section 7; which can be committed by commercial organisations which fail to prevent persons associated with them from bribing another person on their behalf.

print.uk.com is committed to the prevention of bribery and insists on fair play at all times. We have policies and procedures in place to reflect our unequivocal anti-bribery stance.

In particular, we will:

- Identify potential risks and mitigate these
- Undertake due diligence on a daily basis
- Educate all our employees of the boundaries between bribery and hospitality
- Utilise a range of preventative and detective controls
- Make anti-bribery compliance as a usual part of our business
- Continue to evaluate and monitor or policies

We at **print.uk.com** recognise that market practices vary across the territories in which we conduct business and that what is normal and acceptable in one place may not be in another. This policy prohibits any inducement which results in a personal gain or

advantage to the recipient or any person or body associated with them, and which is intended to influence them to take action which may not be solely in the interests of **print.uk.com** or of the person or body employing them or whom they represent.

This policy is not meant to prohibit the following practices providing they are customary in a particular market, are proportionate and are properly recorded:

- Normal and appropriate hospitality
- The giving of a ceremonial gift on a festival or at another special time
- The use of any recognised fast-track process which is available to all on payment of a fee
- The offer of resources to assist the person or body to make the decision more efficiently provided that they are supplied for that purpose only.

Inevitably, decisions as to what is acceptable may not always be easy. If anyone is in doubt as to whether a potential act constitutes bribery, the matter should be referred to the Management Team who are responsible policy; before proceeding.

VERSION PUBLISHED AUGUST 2011

